

**UNIV 100 – Mastering the First Year
Fall 2020**



University of Louisiana at Lafayette



Instructor: Dr. Marquia Whitehead
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Office Hours: Zoom, By Appointment

**** The syllabus is tentative. It can change throughout the semester. ****

Course Description: UNIV 100 has been designed to help you maximize your success in college by addressing a variety of issues that often lead to failure or withdrawal as well as providing you with information and strategies to enhance your academic success. This course will prepare you for your college career and every aspect of writing. The transition from high school writing to collegiate-level writing will become much easier.

The course has two parts:

- Cajun Connection: **August 13, 2020** (*all* scheduled UNIV 100 events)
- First-Year Seminar: August 17–December 2

Cajun Connection: Cajun Connection is a required component of UNIV 100. You must complete the virtual online version of Cajun Connection on Moodle. The Moodle course is broken up into small sections, so you don't have to complete all the activities at one time. However, you must have completed all sections of the online Cajun Connection by **Monday, August 31, 2020**. If you do not complete Cajun Connection by this date, your UNIV 100 final/overall course grade will be lowered by one letter grade, regardless of work you have already completed or your current grade in the seminar. A reduction in your overall course grade could lead to failure of UNIV 100 for the semester. As with all your classes, failure of UNIV 100 will affect your cumulative GPA, which could impact your eligibility for Financial Aid, including TOPS, in future semesters, and your ability to compete in collegiate athletics or participate in other university sponsored programs.

Course Learning Outcomes:

After successful completion of UNIV 100, students will be able to:

1. Think critically and develop solutions to issues presented in class through formulating appropriate questions, investigating various options, and evaluating these options for relevance and preference.
2. Express personal reflections and opinions through both written *and* oral media.
3. Investigate answers to questions posed in class by learning to locate information and critically assessing the relevance and value of the information.
4. Develop writing skills and illustrate the ability to critique literary works, as well as compose collegiate-level writing documents.

Required Course Materials: Materials provided by instructor

Course Grade: Students *must* pass both the Cajun Connection and First-Year Seminar sections of the course to earn a passing grade in UNIV 100. Your grade in the Cajun Connection part of the course is “credit/no credit” (and will be provided to Dr. Whitehead from the Office of First-Year Experience). Your grade in the seminar is based on the following:

Essays: 50%
Final Project: 20%
Participation: 30%

The final course grade will utilize the following grade scale:

90-100 = A
80-89 = B
70-79 = C
60-69 = D
< 60

COURSE POLICIES

Attendance Policy: Attendance is vital, especially since Zoom is our form of attendance. It is extremely important that you are in attendance. You are allowed up to THREE unexcused absences. Attendance will be taken every meeting. You will be allowed to enter the room up to 10 minutes after class has started. Afterwards, you will not be permitted to enter the Zoom room.

Student Interaction Expectations: Students will respect each other and the instructor. Students will be expected to engage in group work during some classes. Students are also expected to participate in class discussions and treat the instructor and classmates with respect. Repeated failure to show respect can lead to dismissal from the course.

Late Work Policy: Late essays will receive 10-point deduction daily. You will not be able to makeup other assignments, as they are extremely important to follow the due date.

Technology/Cell Phone Policy: In our classroom, technology should not be an issue. It is vital that you pay attention to the lectures while in the Zoom classroom. It is understood that distractions may be a factor sometimes; however, it is equally important to dedicate your attention to our discussions.

Recording Devices: Lectures or course materials, such as quizzes, may not be recorded or disseminated in any fashion without prior approval from the instructor.

Academic Honesty Policy: The University of Louisiana at Lafayette policy on academic dishonesty is outlined in the Undergraduate Catalog which can be found on ULINK. Failure to adhere to academic honesty policies may lead to academic penalties, including at a minimum earning a zero on the assignment and up to including failure of the course. If you have any questions about this policy or you aren't sure how to appropriately cite others' work (such as information you found on the internet), ask [me/your instructor] or visit The Writing Center (see below).

Withdrawing from a course: If you wish to withdraw from a course, you must do so by the last official day to withdraw, October 29, 2020. After that time, you will receive the grade assigned by the instructor.

UNIV 100 Showcase: Essays and the final project will be utilized for the showcase.

CAMPUS RESOURCES

Disability Accommodations: Students needing academic accommodations for a disability must first be registered with the Office of Disability Services (ODS) to verify the disability and to establish eligibility for accommodations. Students may call 337-482-5252 or visit the ODS office in the Conference Center, room 126. Once registered, students should then schedule an appointment with the professor to make appropriate arrangements.

Counseling & Testing Center: Free counseling services are available at the Counseling and Testing Center (<http://counselingandtesting.louisiana.edu/>) which is located in the Saucier Wellness Center in O.K. Allen Hall. Reasons for going to counseling include anxiety, depression, relationship difficulties, substance abuse, and more. You can contact the center by calling (337) 482-6480 or sending an email to counseling@louisiana.edu.

The Learning Center: Services offered by The Learning Center include FREE individual (one-on-one) tutoring, study group tutoring, supplemental instruction (SI), computer lab assistance, and a wide variety of on-line resources, most of which are offered in coordination with various academic and administrative departments on campus. Tutors are available at The Learning Center for almost all 100- and 200-level math and science courses as well as for ACCT, BSAT, ECON, EECE, ENGR, ESOL, FREN, PSYC, SPAN, and STAT. The center is located on the second floor of Lee Hall and can be contacted at 337-482-6583 or tlc@louisiana.edu for information or assistance, or visit their website: <http://studentsuccess.louisiana.edu/tutoring>.

The Writing Center: The Writing Center is a free service located on the first floor of Griffin Hall, in room 107. The Writing Center consultants are experienced writers and students who pride themselves on creating a comfortable environment for every phase of your writing project. From thesis statements, to research planning, document design, to just getting started, the Writing Center staff works to help you become more focused, organized, and confident with your work. In addition to providing the latest style manuals and handbooks, the Writing Center also operates a computer lab, located next door in Griffin Hall, room 108. Walk-ins are accepted but scheduling an appointment in advance (482-5224) is recommended. Students who are more than ten minutes late to an appointment must reschedule. You can find more information here: <http://english.louisiana.edu/node/19>.

Technical Support: Students can access technical assistance by contacting the IT Help Desk (<http://helpdesk.louisiana.edu/>) at 337.482.4357 or email at ithelp@louisiana.edu. The IT Help Desk is in room 110 of Stephens Hall.

Safety Information: University police, faculty and staff are the first responders for all emergencies on campus. To report an emergency, please dial 911 to connect to the campus police. Report any suspicious activity to campus police or faculty & staff. Make use of the emergency towers on campus and if you SEE something, SAY something! Also, sign up for the emergency notification system on ULINK.



COURSE CALENDAR

Week	Assignments
Week 1: August 17-21	Introduction
Week 2: August 24-28	Resources & More Goal Setting
Week 3: August 31-September 4	Learning the Campus and Departments Finding Your Way
Week 4: September 7-11	Netiquette The Art of Communication Labor Day Holiday (September 7)
Week 5: September 14-18	Writing Clinic <i>Journal #1</i>
Week 6: September 21-25	Time & Stress Management Using a Planner
Week 7: September 28-October 2	Dealing with Situations Finding Solutions
Week 8: October 5-9	Conflict Resolution
Week 9: October 12-16	Writing Clinic <i>Journal #2</i> Advising Session for Spring Begins
Week 10: October 19-23	Effectively Researching Collegiate Level Writing
Week 11: October 26-30	Plagiarism, Summarizing & Paraphrasing Last Day to Drop with a "W" (October 29)
Week 12: November 2-6	Freely Writing Final Project Discussion
Week 13: November 9-13	Final Project Clinic
Week 14: November 16-20	<i>Journal #3</i> <i>Final Project Due</i> Last Day of Classes (November 20)
Week 15: November 23-27	Semester Ends (November 25)
Week 16: November 30-December 4	Final Grades Submitted

*** Please visit the university's academic calendar for other important dates.